

**City Of Santee  
Regular Meeting Agenda**

**Santee City Council  
Community Development Commission  
Santee Public Financing Authority**

**Council / Commission / Authority Chamber  
10601 Magnolia Avenue  
Santee, CA 92071**

**December 13, 2006  
7:00 PM**

*(Call meeting to order as City Council/Community Development Commission/Public Financing Authority)*

**ROLL CALL:** Mayor Randy Voepel  
Vice Mayor Brian Jones  
Council Members Jack Dale, John Minto and Hal Ryan

**PRESENTATION OF COLORS: SANTEE FIRE DEPARTMENT HONOR GUARD**

**PLEDGE OF ALLEGIANCE:**

**INVOCATION: PASTOR DAVID BRAY, SONRISE COMMUNITY CHURCH**

**THE NATIONAL ANTHEM: LINDSAY SPURLOCK**

**INTRODUCTION OF SPECIAL GUESTS:**

**PRESENTATIONS: JACK E. DALE CUP: VARSITY FOOTBALL GAME BETWEEN  
SANTANA AND WEST HILLS HIGH SCHOOLS**

**CERTIFICATES OF APPRECIATION TO STUDENT POLL  
WORKERS**

**ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:****1. CONSENT CALENDAR:**

Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. Council Members, staff or public may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk before the meeting is called to order. Speakers are limited to 3 minutes.

- (A) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances on Agenda.**
- (B) **Approval of Meeting Minutes:**
  - Santee City Council 11-08-06 Regular Meeting**
  - Community Development Commission 11-08-06 Regular Meeting**
  - Santee Public Financing Authority 11-08-06 Regular Meeting**
- (C) **Approval of Payment of Demands as Presented.**
- (D) **Approval of the Expenditure of \$86,817.93 to pay for November 2006 Legal Services and Related Costs.**
- (E) **Receipt of Annual Boards, Commissions, and Committees Local Appointment List and Return Item to the January 24, 2007 Meeting for Review and Changes.**
- (F) **Authorization to Award Contract for Sports Court Resurfacing to Trueline Surfacing for an Amount Not to Exceed \$27,775 and Authorize the City Manager to Approve Contract Change Orders up to 10% of the Purchase Order Amount.**
- (G) **Adoption of Resolution Approving the Final Map for Unit 1 of Tentative Map 2004-08 (Sky Ranch Subdivision), Location: Rattlesnake Mountain Planned Development Area.**
- (H) **Appropriation of Funds and Authorization of Payment to Padre Dam Municipal Water District for Additional Capacity Fees for Town Center Community Park/Aquatics Center and Mission Creek Landscape Maintenance District.**
- (I) **Authorization to Purchase One Caterpillar Cold Planer from Sole Source Vendor Hawthorne Machinery for an Amount of \$13,127.40.**
- (J) **Authorization to File Multiple Parcel Maps on the Riverview Office Park.**

- (K) Rejection of Claim Filed by Bonnie J. Jones per Government Code Section 913.
- (L) Appropriation of Funds and Approval of the Reimbursement Agreement for Construction of Traffic Signal and Street Improvements at Cuyamaca Town Commons (DR 2003-01), Location: Cuyamaca Street Between Bingham Road and Mission Creek Drive.
- (M) Authorization to Utilize Chula Vista Elementary School District Contract for Purchase and Installation of Floor Covering in Various City Hall Buildings in an Amount not to Exceed \$149,112.17 and Authorize the City Manager to Approve Change Orders up to 10%.
- (N) Authorization to Pursue State Funding for State Mandates for the New Storm Water Permit and Filing of a Petition to the State Board as a Prelude to Pursuing a Test Case with the State Mandates Commission.

**2. PUBLIC HEARINGS:**

- (A) Public Hearing for Tentative Map TM 06-04/Development Review Permit DR06-15 for a 31 Lot Single Family Residential Subdivision, Four HOA Lots and a 32 Acre Open Space Lot on a 42.6 Acre Site and a General Plan Amendment GPA06-02 and Zone Reclassification R06-02 to Change a 32 Acre Portion of the Property from Hillside Limited Residential to Park/Open Space on the West side of the 7800 Block of Rancho Fanita Drive. Applicant: Rancho Fanita Partners, LLC.

Recommendation: Open the Public Hearing and per the request of the applicant, continue the hearing to January 10, 2007 at 7:00 p.m.

**3. ORDINANCES (First Reading): None**

**4. CITY COUNCIL REPORTS:**

**5. CONTINUED BUSINESS:**

- (A) Advisory Report on Utility Outages Related to the Forester Creek Improvement Project.

Recommendation: Note and file report.

**6. NEW BUSINESS: None**

**7. COMMUNICATION FROM THE PUBLIC:**

*Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

**8. CITY MANAGER REPORTS:**

**9. COMMUNITY DEVELOPMENT COMMISSION:**

(Note: Minutes appear as Item 1B)

**10. SANTEE PUBLIC FINANCING AUTHORITY:**

(Note: Minutes appear as Item 1B)

**11. CITY ATTORNEY REPORTS:**

**12. CLOSED SESSION:           None**



**INAUGURATION CEREMONY**

**13. DECLARATION OF ELECTION RESULTS FOR THE NOVEMBER 7, 2006  
GENERAL MUNICIPAL ELECTION.**

**14. ADMINISTRATION OF OATH OF OFFICE, INSTALLATION OF COUNCIL  
MEMBERS AND PRESENTATION OF CERTIFICATES OF ELECTION.**

**15. SELECTION OF MAYOR PRO TEMPORE (VICE MAYOR).**

Recommendation: Select Council Member John Minto as the next Vice Mayor.

**16. ADJOURNMENT**



Dec	13	City Council/CDC/SPFA Meeting	Chamber
Dec	14	S.M.H.F.P. Commission	Chamber
Dec	14	Human Relations Advisory Board	Chambers Conf. Rm.
Dec	21	S.M.H.F.P. Commission	<b>Cancelled</b>
Jan	04	Santee Park and Recreation Committee	Chambers Conf. Rm.
Jan	10	City Council/CDC/SPFA Meeting	Chamber
Jan	24	City Council/CDC/SPFA Meeting	Chamber
Jan	25	Human Relations Advisory Board	Chambers Conf. Rm.
Jan	29	Santee Community Oriented Policing Committee	Chambers Conf. Rm.

The Santee City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

**For your convenience, a complete Agenda Packet is available for public review at the Santee Library, City Hall and on the City's website at [www.ci.santee.ca.us](http://www.ci.santee.ca.us).**

*The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.*

State of California     }  
County of San Diego   } ss.  
City of Santee         }

### AFFIDAVIT OF POSTING AGENDA

I, Linda A. Troyan, MMC, City Clerk of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with Resolution 61-2003 on December 8, 2006 at 4:30 p.m.

\_\_\_\_\_  
Signature

12/8/06

\_\_\_\_\_  
Date

**MEETING DATE**

December 13, 2006

**AGENDA ITEM NO. PRES1****ITEM TITLE**

**JACK E. DALE CUP PRESENTATION:  
VARSITY FOOTBALL GAME BETWEEN SANTANA AND WEST HILLS  
HIGH SCHOOLS**

**DIRECTOR/DEPARTMENT**

Randy Voepel, Mayor

**SUMMARY**

Begun in 1990, the Jack E. Dale Cup reflects Council's acknowledgement of our outstanding high schools and promotes the friendly competition between their varsity football teams.

The Jack E. Dale Cup has been designed as a perpetual trophy and this year marks its seventeenth presentation. Past presentations have been made to:

1990 West Hills	1995 West Hills	2000 West Hills	2005 West Hills
1991 Santana	1996 West Hills	2001 West Hills	
1992 Santana	1997 West Hills	2002 Santana	
1993 Santana	1998 West Hills	2003 West Hills	
1994 West Hills	1999 Santana	2004 West Hills	

This year's game was held at Santana High School on Thursday, November 9. This year's winner was West Hills High School. Scheduled to accept the trophy is Steve Sutton, Varsity Football Coach.

In addition to signifying the City's support of both schools and their student bodies, it is hoped that this presentation will reinforce positive values such as teamwork, community spirit, and striving for excellence.

**FINANCIAL STATEMENT**

N/A

**RECOMMENDATION**

N/A

**ATTACHMENTS (Listed Below)**

N/A

**MEETING DATE:** December 13, 2006

**AGENDA ITEM NO. PRES2**

**ITEM TITLE** CERTIFICATES OF APPRECIATION TO STUDENT POLL WORKERS

**DIRECTOR/DEPARTMENT** LINDA A. TROYAN, MMC, CITY CLERK

**SUMMARY**

In August 1996, the State Legislature adopted a law, Assembly Bill No. 1856, permitting High School students to serve as Student Poll Workers.

To qualify to be a Student Poll Worker one must:

- 1) Be a High School Senior at least 16 years of age at the time of the election.
- 2) Be a United States citizen or will be a citizen at the time of the election.
- 3) Be a student in good standing, attending a public or private secondary educational institution with a grade point average of at least 2.5 on a 4.0 scale
- 4) Obtain recommendation from an instructor and permission from a parent or guardian.

These students volunteer their valuable time by working at community polling locations on Election Day so that their fellow citizens can exercise their voting rights and have a positive experience on Election Day. They help prepare the polling place for voters (i.e. setting up the voters check-in table and touch screen voting stations, posting voting instructions, etc.) to ensure the poll opens by 7:00a.m. and close at 8:00 p.m.

The Santee City Council would like to acknowledge Santee students who participated in the Student Poll Worker Program for the November 7, 2006 General Municipal Election.

**FINANCIAL STATEMENT** N/A

**RECOMMENDATION**

Present Certificates of Appreciation to students who worked the polls for the November 7, 2006 General Municipal Election.

**ATTACHMENTS (Listed Below)** None

**MEETING DATE:** November 8, 2006

**AGENDA ITEM NO.** 1B

**ITEM TITLE** APPROVAL OF MEETING MINUTES: SANTEE CITY COUNCIL,  
COMMUNITY DEVELOPMENT COMMISSION AND SANTEE PUBLIC  
FINANCING AUTHORITY REGULAR MEETING OF NOVEMBER 8, 2006.

**DIRECTOR/DEPARTMENT** Linda A. Troyan, MMC, City Clerk

**SUMMARY**

Submitted for your consideration and approval are the minutes of the above meetings.

**FINANCIAL STATEMENT** N/A

**RECOMMENDATION**

Approve Minutes

**ATTACHMENTS** (Listed Below)

Minutes



## Minutes

**Santee City Council  
Community Development Commission  
Santee Public Financing Authority**

Draft

**Council Chambers  
10601 Magnolia Avenue  
Santee, California**

**November 8, 2006**

This Regular Meeting of the Santee City Council, Community Development Commission and the Santee Public Financing Authority was called to order by Mayor/Chairperson/Chair Randy Voepel at 7:09 p.m.

Council Members present were: Mayor/ Chairperson/Chair Randy Voepel, Vice Mayor/Vice Chairperson/Vice Chair Brian W. Jones and Council/Commission/Authority Member Hal Ryan. Council/Commission/Authority Members Jack E. Dale and John W. Minto entered the meeting at 7:52 p.m. after attending Grossmont Union High School's Homestead Relocation meeting on behalf of the City Council.

Staff present were: City Manager/Executive Director/Secretary Keith Till, Deputy City Manager/Director of Development Services Gary Halbert, City/Commission/Authority Attorney Shawn Hagerty, Finance Director/Treasurer Tim McDermott, Director of Community Services John Coates, Interim Director of Fire and Life Safety Mike Rottenberg, Director of Human Resources Jodene Dunphy, Assistant to the Executive Director Pamela White, City Engineer Steve Cresswell, Santee Sheriff's Station Captain Greg Reynolds, City Clerk/Commission Secretary Linda Troyan, and Deputy City Clerk/Deputy Commission Secretary Patsy Bell.

(Note: Hereinafter the titles Mayor, Vice Mayor, Council Member, City Manager, City Attorney, City Clerk and Deputy City Clerk shall be used to indicate Mayor/Chairperson/Chair, Vice Mayor/Vice Chairperson/Vice Chair, Council/Commission/Authority Member, City Manager/Executive Director/Secretary, City/Commission/Authority Attorney, City Clerk/Commission Secretary, Deputy City Clerk/Deputy Commission Secretary.)

The **INVOCATION** was given by Pastor Frank Kovacs from Sonrise Community Church and the **PLEDGE OF ALLEGIANCE** was led by Bobby Althaus, Carlton Hills School student.

**PROCLAMATION: PEARL HARBOR REMEMBRANCE DAY**

Mayor Voepel requested all veterans in the audience to come forward to receive the Proclamation.

## **ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:**

Vice Mayor Jones requested Item 1(G) be pulled for discussion and that Communication from the Public be reordered to follow Consent. City Clerk Troyan noted two replacement Resolutions were issued for Item 1(G) and reordered it to be heard concurrently with Item 9(A) as they relate to each other. Mayor Voepel requested Item 9(C) be reordered to follow Consent. He further requested Item 6(A) to be heard after the arrival of Council Members Dale and Minto as they will be bringing back relative information from the Grossmont Union High School District's meeting.

### **1. CONSENT CALENDAR:**

- (A) Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances on Agenda.**
- (B) Approval of Meeting Minutes:**
  - Santee City Council 10-25-06 Regular Meeting**
  - Community Development Commission 10-25-06 Regular Meeting**
  - Santee Public Financing Authority 10-25-06 Regular Meeting**
- (C) Approval of Payment of Demands as Presented.**
- (D) Approval of the Expenditure of \$99,126.66 to pay for October 2006 Legal Services and Related Costs.**
- (E) Adoption of Resolution Amending Appendix "A" of the City's Conflict of Interest Code. (Reso 84-2006)**
- (F) Second Reading and Adoption of an Ordinance Repealing Ordinance 445; Replacing Section 2.08.010 of the Santee Municipal Code Regarding Council Salaries and Replacing 2.08.020 Regarding the Mayor's Salary. (ORD 460)**
- (G) Reordered to be heard concurrently with Item 9(A).**
- (H) Approval to Appropriate Funds and Authorization for Reimbursement to Padre Dam Municipal Water District for Installation of a Conflict Manhole. Location: Mission Gorge Road at Wagon Wheel Restaurant.**
- (I) Adoption of Resolution Approving the Reclassification of Engineering Technician to Engineering Inspector. (Reso 86-2006)**
- (J) Authorization to Award Contract for As-Needed Irrigation Supplies to Hydroscape Products Inc. for an Amount Not to Exceed \$81,000 and Authorize the City Manager to Approve 3 Subsequent 12-Month Renewals Based on Availability of Funds and Authorize the City Manager to Approve Change Orders up to 10%.**
- (K) Adoption of Resolution Authorizing Submittal of a Grant Application to the California Integrated Waste Management Board and Authorizing the City Engineer to Execute the Grant Agreement. (Reso 87-2006)**

- (L) **Notate and File Construction Change Order Status Report #3 for the Forester Creek Improvement Project, CIP 2002-21 and Appropriate \$112,896.30 in Anticipated Reimbursement Revenue to be Received from San Diego Gas & Electric to the Forester Creek Project.**

**ACTION:** On motion of Vice Mayor Jones, seconded by Council Member Minto, the Agenda and Consent Calendar were approved as amended with all voting aye except Council Members Dale and Minto who were absent.

**Reordered to be heard after Consent**

**7. COMMUNICATION FROM THE PUBLIC:**

- (A) Nicole Wright, Carlton Oaks Elementary School Student, expressed concerns with student safety while crossing the street near their school and requested Council consider adding a School Crossing Guard.
- (B) Anthony Naderhoff, Carlton Hills Elementary School Student, also requested Council consider adding a School Crossing Guard for student safety.
- (C) Warren Savage, representing Santee Chamber of Commerce, asked for citizen participation in shopping at the businesses affected by the Mission Gorge/Carlton Hills construction.
- (D) Robert L. Royal expressed concerns with recreational vehicles being parked long-term on public streets and requested the City to enforce the current 72-hour parking law.

Staff was directed to research the number of citations issued and provide a copy of the information to Mr. Royal, and further to establish a tracking system for citizen complaints.

Mayor Voepel recognized former Council Member Mike Clark, former Santee School Board Member Jan Clark and Santee School District Superintendent Lis Johnson.

**Reordered to be heard after Consent**

**9. Community Development Commission**

- (C) **Public Hearing to Adopt the Five Year Redevelopment Implementation Plan.**

The Public Hearing was opened at 7:50 p.m. City Manager Till presented the staff report.

**ACTION:** On motion of Vice Mayor Jones, seconded by Council Member Ryan, the Public Hearing was closed at 7:52 p.m. and the Five Year Redevelopment Implementation Plan was adopted with all voting aye, except Council Members Dale and Minto who were absent.

**2. PUBLIC HEARINGS:** See Item 9C

3. **ORDINANCES (First Reading):** None

4. **CITY COUNCIL REPORTS:** None

Council Members Dale and Minto entered the meeting at 7:52 p.m.

**Reordered to be heard after the arrival of Council Members Dale and Minto**

6. **NEW BUSINESS:**

- (A) **Discussion of Grossmont Union High School District's Intent to Relocate Homestead School & Frontier Day Center to West Hills High School Campus.**

City Manager Till presented the staff report. Council Members Dale and Minto, who just returned from the School District's public forum meeting regarding the Homestead school, reported that County Supervisor Jacob had secured an additional 1-year lease on the current school site and that the County will continue to work with the School District to find a suitable location for the school.

5. **CONTINUED BUSINESS:**

- (A) **Presentation of Parks and Recreation Master Plan Update.**

Director of Community Services Coates and Recreation Services Manager Sue Richardson presented the staff report utilizing a PowerPoint presentation.

By Council concurrence, staff was directed to break out and fast-track the parks security portion of the Master Plan and bring it back to Council.

6. **NEW BUSINESS:**

- (A) Item was reordered to be heard after arrival of Council Members Dale and Minto.

7. **COMMUNICATION FROM THE PUBLIC:**

Item was reordered to be heard after Consent.

8. **CITY MANAGER REPORTS:** None

**Item 1(G) was reordered to be heard concurrently with Item 9(A)**

**9. COMMUNITY DEVELOPMENT COMMISSION**

- (A) Adoption of Resolution of the Santee Community Development Commission Appropriating Funds for Pavement Repair and Rehabilitation within the Santee Community Redevelopment Project Area. (Relates to Item 1G) (Reso CDC 2-2006)**

**1. CONSENT CALENDAR**

- (G) Adoption of Resolution Awarding the Construction Contract for Citywide Pavement Repair and Rehabilitation to Sim J. Harris for a Total of \$1,499,127 and Authorize the Expenditure of Funds for Additional Work. (Relates to Item 9A) (Resos: 85-2006 & 88-2006)**

Mayor Voepel noted the Resolution issued in the agenda packet for Item 1(G) was broken out into two Resolutions; one dealing with property and funding inside the Redevelopment Project Area and the other dealing with property and funding outside the Redevelopment Project area.

Council Member Ryan disclosed that due to a conflict of interest he would abstain from the portions of these items, and also Item 9(B), that deal with property and funding located within the Redevelopment Project area.

Deputy City Manager/Development Services Director Halbert presented the staff report. He noted that because the bids for this project came in well under the estimated amount, it will allow for the surplus money to be spent on additional repair work needed in other areas of the city. In answer to Council Member Jones' question, he explained that sidewalks and curbs will not be included as part of the repair work on Park Avenue.

**ACTION:** On motion of Mayor Voepel, seconded by Vice Mayor Jones, the City Council Resolution awarding the contract to Sim J. Harris in the amount of \$1,499,127 and authorizing the City to expend the excess project balance of \$994,662 for properties outside the Redevelopment Project Area was adopted with all voting aye.

Council Member Ryan left the Council Chamber.

**ACTION:** On motion of Council Member Minto, seconded by Vice Mayor Jones, two Resolutions, the first Resolution finding that the improvements will help alleviate physical and economic blighting conditions preventing or substantially hindering the economically viable use of buildings or lots and causing depreciated property values within the redevelopment project area by encouraging private development and economic vitalization within the redevelopment area and appropriating \$1,000,000 from the Redevelopment Reserve Funds for major pavement repair and rehabilitation with the Redevelopment Project Area and the second Resolution authorizing the City to expend the \$1,000,000 redevelopment funding with Sim J. Harris for work on properties within the Redevelopment Project Area, were adopted with all voting aye, except Council Member Ryan who abstained.

**9. COMMUNITY DEVELOPMENT COMMISSION**

**(B) Adoption of Resolution of the Santee Community Development Commission Appropriating Funds to Assess the Impacts of the Proposed Expansion of the Las Colinas Detention Facility. (CDC 3-2006)**

**PUBLIC SPEAKER:** Susan Quigley expressed concerns that the County does not appear to be taking into account the Santee residents' concerns with the jail expansion and wanted to know what more could be done by the City or its citizens.

**ACTION:** On motion of Council Member Minto, seconded by Vice Mayor Jones, the Resolution appropriating \$100,000 from the Redevelopment Fund and authorizing the Executive Director or City Attorney to execute professional services agreements, which may include economic and real estate market analysis, property appraisal, and jail design services, was adopted with all voting aye, except Council Member Ryan who abstained.

Council Member Ryan returned to the Council Chamber at 8:54 p.m.

**(C) Item was reordered to be heard after Consent.**

Council Members recessed at 8:55 p.m. and convened in Closed Session at 9:05 p.m. with all Members present.

**12. CLOSED SESSION:**

**(A) CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)**

Agency Designated Representative: Mayor

Unrepresented Employee: City Manager

**(B) CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code Section 54956.8)

Property: Property bounded by Cuyamaca Street, Street A, Civic Center Drive and the San Diego River

Agency Negotiators: City Manager

Negotiating Parties: City of Santee, County of San Diego & Ryan Companies

Under negotiation: Price and terms of payment

Council Members reconvened in Open Session at 11:10 p.m. with all Members present. Mayor Voepel reported the following action had been taken:

12(A) The designated Representative (Mayor) was authorized to finalize the new compensation package; and

12(B) The negotiation agreement was unanimously approved with authorization for City Manager Till to sign the agreement subject to direction given to staff.

**13. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 11:11 p.m.

Date Approved:

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Linda A. Troyan, Commission Secretary  
and for Authority Secretary Keith Till

**MEETING DATE**

December 13, 2006

**AGENDA ITEM NO. 1C****ITEM TITLE**     PAYMENT OF DEMANDS**DIRECTOR/DEPARTMENT**

Tim K. McDermott/Finance

**SUMMARY**

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

**FINANCIAL STATEMENT**

Adequate budgeted funds are available for the payment of demands per the attached listing.

**RECOMMENDATION**

Approval of the payment of demands as presented.

**ATTACHMENTS (Listed Below)**

- 1) Payment of Demands-Summary of Checks Issued
- 2) Disbursement Journal



Payment of Demands  
Summary of Checks Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
11/01/06	Accounts Payable	\$ 920,533.38
11/08/06	Accounts Payable	2,674,876.64
11/15/06	Accounts Payable	247,261.47
11/22/06	Accounts Payable	1,253,539.29
11/29/06	Accounts Payable	559,938.54
11/09/06	Payroll	422,243.83
11/22/06	Payroll	400,775.41
12/07/06	Payroll	<u>445,366.75</u>
	TOTAL	<u>\$6,924,535.31</u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.

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Tim K. McDermott, Director of Finance

**MEETING DATE** December 13, 2006

**AGENDA ITEM NO. 1D**

**ITEM TITLE** APPROVAL OF THE EXPENDITURE OF \$86,817.93 TO PAY FOR NOVEMBER 2006 LEGAL SERVICES AND RELATED COSTS

**DIRECTOR/DEPARTMENT** Tim K. McDermott/Finance

**SUMMARY**

Legal service billings proposed for payment for the month of November 2006 total \$86,817.93 as follows:

- 1) General Retainer Services - \$13,535.83
- 2) Litigation & Claims - \$10,333.22
- 3) Special Projects (General Fund) - \$16,845.32 (includes \$3,526.37 in outside consultants for the MSCP Subarea Plan)
- 4) Community Development Commission - \$423.20
- 5) Community Development Commission – Housing (MHFP litigation) - \$34,039.31 (includes \$6,880.28 in outside consultant appraisal services)
- 6) Applicant Initiated Projects (paid from developer deposits) - \$11,641.05

**FINANCIAL STATEMENT**

Account Description: Legal Services

Account Number: Various accounts

	<u>AMOUNT</u>	<u>BALANCE</u>
General Fund:		
Original Budget	\$326,000.00	
Revised Budget	326,000.00	
Prior Expenditures	(183,318.82)	
Current Request	( 40,714.37)	\$ 101,966.81
Special Services (excluding applicant initiated items):		
Original Budget	\$ 232,000.00	
Revised Budget	236,281.30	
Prior Expenditures	( 72,494.61)	
Current Request	( 34,462.51)	\$ 129,324.18

**RECOMMENDATION**

Approve the expenditure of \$86,817.93 for November 2006 legal services and related costs.

**ATTACHMENTS (Listed Below)**

- 1) Legal Services Billing Summary

**MEETING DATE** December 13, 2006

**AGENDA ITEM NO. 1E**

**ITEM TITLE** ANNUAL PRESENTATION OF LOCAL APPOINTMENTS LIST —  
BOARDS, COMMISSIONS & COMMITTEES

**DIRECTOR/DEPARTMENT** Linda A. Troyan, MMC, City Clerk

**SUMMARY**

Government Code 54970, commonly known as the Maddy Act, requires the preparation of a list of all "regular and ongoing boards, commissions, and committees which are appointed by the legislative body of the local agency" known as the Local Appointments List. The list is attached and contains the following required information: (1) The board, commission, or committee title; (2) Incumbent Appointee name; (3) Appointment date; (4) Date term expires; and (5) the necessary qualifications for the position.

This information is provided for City Council consideration at this time and will return on the City Council Agenda of January 24, 2007. At that time the City Council may wish to make any changes and/or may deactivate any board, commission, or committee the Council believes has completed its original purpose.

**FINANCIAL STATEMENT** N/A

**RECOMMENDATION**

Receive Local Appointments list per Government Code with the City Clerk to return the material at the January 24, 2007 Regular Meeting for annual review and any changes, per Council Legislative Policy Memorandum 84-1.

**ATTACHMENTS (Listed Below)**

Local Appointment List  
Attendance Reports

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006  
CITY OF SANTEE  
LOCAL APPOINTMENTS LIST  
BOARDS, COMMISSIONS, AND COMMITTEES

Revised By:  
The City Clerk's Office  
November 2006

**PART ONE:**

The following Boards, Commissions, and Committees exist and function as a part of the City of Santee's internal municipal structure.

**CITY COUNCIL & SANTEE ELEMENTARY SCHOOL DISTRICT CONFERENCE COMMITTEE**

Established: 03/27/85 [City Council Minutes]. Established by City Council to meet with School Board Members to discuss selected items.

Qualifications: Member of City Council or School Board.

Term: Not specified.

Representatives: Jack Dale, Council Member  
Brian W. Jones, Council Member

School District: Allen Carlisle, Board Member [11/06]  
Dan Bartholomew, Board Member [11/06]

Appointment: 03/27/85

Reappointed: 01/28/87, 02/01/89, 01/24/90, 01/23/91, 01/22/92, 11/30/92, 01/13/93,  
02/10/93, 01/26/94, 12/06/94, 01/25/95, 01/24/96, 01/22/97,  
01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 2/12/03, 1/28/04,  
1/26/05, 1/25/06

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**CITY SELECTION COMMITTEE**

Established: Under the auspices of the League of California Cities, San Diego County Division, this committee makes appointments to LAFCO, the Service Authority for Freeway Emergencies, and the Abandoned Vehicle Abatement Service Authority.

Qualifications: Every City Mayor automatically is a representative.

Term: Not specified.

Meetings: This committee meets as needed, usually on the 2<sup>nd</sup> Monday in April.

Representative: Randy Voepel, Mayor

Contact Person: David Hall, Acting Chief Deputy Clerk of the Board of Supervisors  
County of San Diego  
1600 Pacific Highway, Room 402  
San Diego, CA 92101-2471

Phone: (619) 531-5433

## LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**COMMUNITY ORIENTED POLICING COMMITTEE**

Established: 08/14/96 [Resolution 129-96]. The purpose of the Committee is to make recommendations regarding the City's Community Oriented Policing Program. These may include recommendations regarding crime prevention, drug awareness, education programs, neighborhood watch programs, law enforcement staffing, and other issues regarding the City's overall policing effort. The committee recommendations are forwarded to the Council for final action.

Qualifications: Seven members are set forth by Council including a City Council Member, City Manager, Santee Sheriff's Station Commander, representatives from the Santee School District, Grossmont Union High School District, Chamber of Commerce, and a Citizen at Large to be appointed by the Mayor, with the approval of the City Council.

Term: Not specified.

Representatives: John Minto, Council Member  
Keith Till, City Manager  
Jodene Dunphy, Director of Human Resources  
Captain Greg Reynolds, Santee Sheriff's Station Commander  
Bob Kull, Santee School District  
Larry Oedewaldt, Vice Principal, Santana High School  
Brian Wilbur, Principal, West Hills High School  
Warren Savage, Executive Director, Santee Chamber of  
Commerce

Citizen at Large: Shari Groce Appointed: 11/16/05  
9931 Cardoza Dr.  
Santee, CA 92071  
Home: (619) 258-0653  
Work: (858) 592-3170

Meetings: Quarterly or as needed.

Contact Person: Keith Till, City Manager

Appointment: 11/16/05

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**COMMUNITY LEADERS FORUM MCAS MIRAMAR**

Established: 04/28/99 [City Council Minutes]. Meetings to provide current information regarding ongoing activities at the base relating to helicopter flight patterns at MCAS Miramar.

Term: Not specified.

Representative: Randy Voepel, Mayor

Resident Co-Rep: James D. Panknin  
9830 Via Leslie  
Santee, CA 92071  
Phone: 448-4766  
Work: 861-5982

Appointed: 6/9/04  
Reappointed: 1/26/05

Contact: Colonel Philip Parkhurst, AC-S

Address: Assistant Chief of Staff  
Attn: CP& L Colonel Parkhurst  
P. O. Box 452001  
San Diego, CA 92145-2001

Phone: (858) 577-6609

Meetings: Third Thursdays, monthly, at 5:30 p.m. at MCAS Miramar.

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**HUMAN RELATIONS ADVISORY BOARD**

Established: 05/09/01 [Resolution 58-2001]. The purpose of the Committee is to act in an advisory capacity to the City Council on matters pertaining to human relations in the City of Santee.

Qualifications: Appointments are made by the Mayor, with the approval of the City Council. Members shall have demonstrated an expertise in human relations work and a commitment to fostering better human relations in the City. At least three of five of the members must be Santee residents for the duration of their term.

Term: The Mayor has term length discretion.

Meetings: Meetings are typically held the fourth Thursday of every month or on an as-needed basis at City Hall, 10601 Magnolia Avenue, Council Chambers Conference Room.

Staff Assistance: Assistant to the City Manager, Kathy Valverde

**Board Members:**

Don Hamer, Chairperson  
10601 Magnolia Avenue  
Santee, CA 92071  
(619) 258-4100, ext. 229  
Appointed: 06/13/01

Thomas Carr  
10601 Magnolia Avenue  
Santee, CA 92071  
(619) 258-4100, ext. 229  
Appointed: 02/12/03

Dennis Dater  
10601 Magnolia Avenue  
Santee, CA 92071  
(619) 258-4100, ext. 229  
Appointed: 02/12/03

David Aguirre  
10601 Magnolia Avenue  
Santee, CA 92071  
(619) 258-4100, ext. 229  
Appointed: 02/12/03

Tawni Jochens  
10601 Magnolia Avenue  
Santee, CA 92071  
(619) 258-4100, ext. 229  
Appointed: 11/16/05



LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

VACANCY- Alternate

Appointed:

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**LIBRARY COMMITTEE**

Established: 1/22/97 [City Council Minutes].

Qualifications: Two City Council Members, three representatives from the Friends of the Library, two from the Grossmont High School District, one from the County Library, one from the Santee School District, one from the Santee School District PTA, one from the Santee Historical Society, one from SMOAC, one from the Chamber of Commerce, one from the Santee Ministerial Council, and four members at large.

Term: Unknown.

Meetings: As needed.

Appointment: 03/12/97  
9/23/98 [Firefighter appointment added]  
7/25/01 [Firefighter appointment deleted]  
5/24/00 [San Diego County 2<sup>nd</sup> Supervisorial District added]  
5/14/03 [San Diego County 2<sup>nd</sup> Supervisorial District removed]

Reappointed: 01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 2/12/03, 1/28/04,  
1/26/05, 1/25/06

Chairman: Brian W. Jones, Council Member  
Council Rep.: Randy Voepel, Mayor

**Library Committee Members:**

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LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

Barbara Sutton, County Library  
Santee Branch  
9225 Carlton Hills Boulevard  
Santee, CA 92071  
Work: 448-1863

Zoe Herald, Friends of the Library  
9411 Medina Drive  
Santee, CA 92071  
Home: 596-7762

Rashna Kowalski, Santee School District  
PTA  
9722 Castaic Ct.  
Santee, CA 92071  
Home: 449-7636

Danielle Ito, Santana High School  
Grossmont Union HS District  
9915 Magnolia Avenue  
Santee, CA 92071  
Work: 448-5500

Elaine Murphy, Santee Historical Society  
9255 Magnolia Avenue, #278  
Santee, CA 92071  
Home: 448-8099

Ken Zuurro  
Santee Chamber of Commerce  
10315 Mission Gorge Road  
Santee, CA 92071  
Work: 449-6689

Kimberley Layton, Member at Large  
9905 Mollie Lane  
Santee, CA 92071  
Home: (619) 562-9686  
Work: (858) 874-4500  
Appointed: 5/10/00

Linda Peck, Member at Large  
9408 Wharton Road  
Santee, CA 92071  
Home: 562-6345  
Appointed: 1/24/01

Marilynn Fitzpatrick, Friends of the Library  
10273 Princess Sarit Way  
Santee, CA 92071  
Home: 449-2475

Joe Miller, Friends of the Library  
9225 Carlton Hills Blvd  
Santee, CA 92071  
Work: 596-1525

Grossmont Union HS District  
8756 Mast Boulevard  
Santee, CA 92071  
Work: 596-3600

Diane El-Hajj, Santee School District  
9625 Cuyamaca Street  
Santee, CA 92071  
Work: 258-2304

James Montague, SMOAC  
8301 Mission Gorge Road, #44  
Santee, CA 92071  
Work: 596-4901

Gwen Jones-Lurvey  
Santee United Methodist Church  
8964 Magnolia Avenue  
Santee, CA 92071  
Work: 448-4456

Richard Emerick, Member at Large  
9575 Cambury Dr.  
Santee, CA 92071  
Home: 448-0934  
Appointed: 2/12/03

Karen Stackpole, Member at Large  
10144 Peaceful Court  
Santee, CA 92071  
Home: (619) 977-3211  
Appointed: 1/26/05

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006  
**MANUFACTURED HOME FAIR PRACTICES COMMISSION**

Established: 06/10/94 [by City Ordinance 324]. and amended 08/26/94 [by Ordinance 329.] The purpose of the Commission is to ensure that the provisions of the Santee Manufactured Home Fair Practices Ordinance are appropriately implemented in Santee.

Qualifications: The Commission consists of five regular members. All members must be resident electors and are appointed by the Mayor, with the approval of the City Council. No member shall be:

- (a) a manufactured home owner or resident;
- (b) an owner, operator or manager of a manufactured home park;
- (c) any person owning or possessing any interest in, or operating or managing, any other rental property totaling four (4) or more dwelling units, whether such four (4) units are located on one parcel or lot, or are spread among several parcels or lots. As used in this section, "dwelling unit" shall mean an apartment unit, a condominium unit, or a single family residence.
- (d) a person with an identifiable economic or professional interest in the rights of park owners or residents.

Term: Each regular member shall be appointed to serve a two-year term. Each regular member shall hold office until a new member has been duly appointed.

Meetings: Meetings are held quarterly on the 3<sup>rd</sup> Thursday of March, June, September, and December at City Hall Council Chambers, 10601 Magnolia Avenue.

Staff Assistance: Finance Department – Housing Services Division, Director Tim McDermott  
Commission Secretary – Finance Director Tim McDermott

**Commission Members:**  
(next page)

**Deleted:** & Community Services –  
Director, John Coates,¶

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**Commission Members:**

Thomas Carr	Appointed:	01/24/01
9342 Willowgrove Avenue	Reappointed:	02/12/03, 1/26/05
Santee, CA 92071	Term Ends:	2007
Home: 596-1511 Work: 442-1919 Ext. 223		

Don Preis	Appointed:	01/25/95
10555 Braverman Drive	Reappointed:	05/22/96, 01/28/98, 01/26/00
Santee, CA 92071		01/23/02, 1/28/04
Home: 258-5814	Work 258-5814	Term Ends: 2006

Lee E. Wilson	Appointed:	01/25/95
9214 Inverness Road	Reappointed:	01/22/97, 01/27/99, 1/24/01,
Santee, CA 92071		02/12/03, 1/26/05
Home: 448-4058	Work: 234-8851	Term Ends: 2007

Rusty Williams	Appointed:	9/24/03, 1/26/05
9571 Abbeywood Road	Term Ends:	2007
Santee, CA 92071		
Home: (619) 448-5396 Work: (619) 553-7464		

Kim Whitacre	Appointed:	11/16/05
10433 Len St.	Reappointed:	
Santee, CA 92071	Term Ends:	2006
Home: 258-0122		

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**SANTEE PARK AND RECREATION COMMITTEE (SPARC)**

Established: 09/28/81 [Resolution 75-81]. The purpose of the Committee is to act in an advisory capacity to the City Council on matters pertaining to municipal parks and recreation programs in the City of Santee. April 26, 1995, Council adopted revised bylaws [City Council Minutes].

Qualifications: Resident appointments to the Santee Park and Recreation Committee are made by the Mayor, with the approval of the City Council.

Term: The Mayor has term length discretion.

Meetings: Meetings are on the first Thursday of each month at 7:00 p.m. at City Hall, 10601 Magnolia Avenue, Conference Room. in Bldg. 6, Community Services

Staff Assistance: Department of Community Services – Director, John Coates, Secretary, Debbie Daunis

**Committee Members:**

Dr. Alan R. Tuthill (Chair) Appointed 10/11/95  
10229 Julio Place  
Santee, CA 92071  
Work: 449-8100 Home: 449-5250

Anita Bautista Appointed: 10/11/95  
10605 Keith Street  
Santee, CA 92071  
Home: 449-2478

Harvey T. Sampson Appointed: 10/11/95  
9231 Fairlawn Street  
Santee, CA 92071  
Home: 448-8561

Ken Fox Appointed: 04/28/99  
9805 Bend Street  
Santee, CA 92071  
Home: 448-2881 Work: 443-1387

Lisa Neely Appointed 06/13/01  
10302 Princess Marcie  
Santee, CA 92071  
(619) 449-4074

## LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**SPARC Committee Members Continued:**

Rusty Williams Appointed: 10/24/01  
9571 Abbeywood Road  
Santee, CA 92071  
Home: (619) 448-5396 Work: (619) 553-7464

Leslie Hoffman Appointed: 02/13/02  
9930 Shoredale Drive  
Santee, CA 92071  
Work: (858) 679-4377 Home: (619) 449-2076

Charles Hattaway  
10042 White Pine Lane  
Santee, CA 92071  
Home: 258-9093 Work: (858) 694-1660

Angiolina Campo-Vasquez                      Appointed:    9/24/03  
8445 Graves Ave. #30  
Santee, CA 92071  
Home 258-9196

VACANCY Appointed:

**Alternate Member #1:**

James Dreisbach-Towle Appointed: 05/11/05  
10114 Shenandoah Dr.  
Santee, CA 92071  
Day: (619) 572-2870 Evening: (619) 448-2637

**Alternate Member # 2:**

**VACANCY** Appointed:



LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**PART TWO**

The following Boards, Commissions, and Committees, external to the City of Santee's internal governmental process, have appointed delegates to represent the City of Santee.

Unless otherwise stated, appointments are made by the Mayor, with the approval of the City Council.

**JOINT AGENCIES**

**ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY(\*Stipend Committee)**

This Joint-Agency body studies matters related to the abatement, removal, and disposal of abandoned, wrecked, dismantled, or inoperative vehicles in order to protect the health and safety of citizens.

Qualifications: The Board of Directors of the San Diego Service Authority for Freeway Emergencies shall constitute the members of the Board of Directors of the San Diego Abandoned Vehicle Abatement Service Authority.

Term: Not specified.

Representatives: Chairwoman Ann Kulchin, City of Carlsbad  
Vice Chair, Hal Ryan, City of Santee  
Bill Horn, County Board of Supervisors, 5th District  
Ron Roberts, County of Board of Supervisors, 4th District  
Mayor Diane Rose, City of Imperial Beach  
Council Member Donna Frye, City of San Diego, 1st District  
Council Member Tony Atkins, City of San Diego, 3rd District

Appointment: 09/25/91 [Resolution No. 170-91]

Reappointment: 01/22/92, 11/30/92, 01/13/93, 02/10/93, 01/26/94, 12/06/94, 01/25/95,  
01/24/96, 01/22/97, 01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02,  
2/12/03, 1/28/04, 1/26/05, 1/25/06

Meetings: Meetings are held bimonthly at the County Administration Center, 1600 Pacific Highway, Room 303, San Diego, CA 92104.

Contact Person: Ron Graham, Program Manager

Address: San Diego Police Department  
1401 Broadway, MS 715  
San Diego, CA 92101

Phone: (619) 525-8423

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**EAST COUNTY ECONOMIC DEVELOPMENT COUNCIL**

Established: 12/12/84 [City Council Minutes].

Rejoin: 07/23/86 [City Council Minutes].

Qualifications: Position-specific, Mayor and Council Member

Term: Not specified.

Meetings: Second Monday, monthly, 7:30 a. m. in County Supervisor District 2 East County Board Room located at 250 East Main Street, Suite 169, El Cajon (East County Regional Center).

Representative : Randy Voepel, Mayor

Alternate: John Minto, Council Member

Deactivated: 11/18/92

Reactivated: 01/14/93

Appointment: 07/23/86

Reappointed: 01/28/87, 02/01/89, 01/24/90, 01/23/91, 01/22/92, 11/30/92, 02/10/93, 01/26/94, 12/06/94, 01/25/95, 01/24/96, 01/22/97, 01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 2/12/03, 1/28/04, 1/26/05, 1/25/06

Address: East County Economic Development Council  
1870 Cordell Court, Suite 202  
El Cajon, CA 92020

Phone: (619) 258-3670

Contact Person: Deanna Weeks, President/Chief Executive Officer

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**EAST SAN DIEGO COUNTY GANG TASK FORCE COMMITTEE**

This Committee, comprised of representatives of various cities and agencies, establishes law enforcement, school personnel and community awareness in and intervention, suppression and prevention of gang activity in East San Diego County. October 2004.

Qualifications: Member of the City Council

Term: None

Representative: John Minto, Council Member

Contact Person: Dr. Terry Ryan, Superintendent  
Grossmont Union High School District

Address: 1100 Murray Drive  
El Cajon, CA 92020-5664

Phone: (619) 644-8083

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**GOODAN RANCH POLICY COMMITTEE**

In July, 1991, an agreement was signed by the State of California Department of Fish and Game, the County of San Diego, the City of Poway, and the City of Santee to jointly purchase Goodan Ranch. The Joint Powers Agreement, effective November 7, 1995, establishes the Goodan Ranch Policy Committee.

Qualifications: The Goodan Ranch Policy Committee is comprised of three elected representatives, appointed by the governing bodies of the County of San Diego, the City of Poway, and the City of Santee, and one representative from the State of California Department of Fish and Game. An alternate is also appointed by each of the Public Agencies.

Term: Not specified.

Meetings: Twice annually, or more often if agreed to by the three members of the Policy Committee.

Representative: Brian W. Jones, Council Member

Appointment: 01/24/96,

Reappointed: 01/22/97, 01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 2/12/03,  
1/28/04, 1/26/05, 1/25/06

Alternate: Keith Till, City Manager, or designee.

Contact Person: John Coates, Director of Community Services

Address: City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071

Phone: (619) 258-4100, Extension 126

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**HEARTLAND COMMUNICATIONS FACILITY COMMISSION**

Established: 07/23/86 [Council Minutes]. The Governing body of Heartland Communications Facility Authority-Board of Chiefs. Each public agency which is a party to this Agreement, has one seat on the Commission. The cities of El Cajon, Lemon Grove, Santee, and La Mesa, and the Alpine, Bostonia, Lakeside, and San Miguel Fire Protection Districts jointly equip, maintain, operate, and staff a facility thereby providing emergency call receiving and dispatching services to said public agencies.

Qualifications: Member of governing body of Public Agency

Term: Per appointing public agency

Meetings: Fourth Thursdays quarterly at the Fire Station at 100 East Lexington, 4:00 p.m.

Representative: Randy Voepel, Mayor  
Alternate: Brian Jones, Council Member

Appointment 12/10/86 City Council Meeting - Interim Appointment  
Reappointment 01/28/87, 02/01/89, 01/24/90, 01/23/91, 01/22/92, 11/30/92, 01/13/93, 02/10/93, 10/13/93, 01/26/94, 12/06/94, 01/25/95, 01/24/96, 01/22/97, 01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 2/12/03, 1/28/04, 1/26/05, 1/25/06

Contact:	Valerie Nellis Heartland Communications Facility Authority 100 East Lexington Ave. El Cajon, CA 92020 (619) 441-1623	George Wood, Communications Director Heartland Communications Facility Authority 100 East Lexington Ave. El Cajon, CA 92020-4517 (619) 441-1623 FAX: (619) 588-8730
Phone:		

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**HEARTLAND FIRE TRAINING FACILITY AUTHORITY COMMISSION**

Parties involved have common powers to secure the construction and operation of a fire training facility for training personnel, etc., at the Owens Tower Fire Training Facility.

Established: 12/01/73

Qualifications: Agency member Heartland Fire Training Facility Authority

Term: Per appointing public agency

Meetings: Second Thursdays quarterly at El Cajon City Hall, Fifth Floor Conference Room at 4:00 p.m.

Representative: Randy Voepel, Mayor

Alternate: Brian W. Jones, Council Member

Reappointed: 04/09/86, 01/28/87, 02/01/89, 01/24/90, 01/23/91, 01/22/92, 11/30/92, 01/13/93, 02/10/93, 01/26/94, 12/06/94, 01/25/95, 01/24/96, 01/22/97, 01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 2/12/03, 1/28/04, 1/26/05, 1/25/06

Contact: Valerie Nellis  
Heartland Communications Facility Authority  
100 East Lexington Ave.  
El Cajon, CA 92020

Phone: (619) 441-1623

**LEAGUE OF CALIFORNIA CITIES**

Qualifications: Members of the City Council.

Term: Not specified.

Representative: John Minto, Council Member

Alternate: Randy Voepel, Mayor

Appointment: 1/26/05

Address: League of California Cities  
P.O. Box 82081  
San Diego, CA 92138-2081

Phone: (916) 658-8200

Contact Person: Catherine Hill, Regional Representative

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**METROPOLITAN TRANSIT SERVICES (MTS) (formerly MTDB)**

Established: 01/31/85 [City Council Minutes].

Qualifications: Members of the City Council.

Term: Not specified.

Representative: Hal Ryan, Council Member

Alternate: Brian Jones, Council Member

Appointment: 01/31/85 - City Council Minutes

Reappointed: 01/28/87, 02/01/89, 01/24/90, 01/23/91, 10/09/91, 01/22/92, 11/30/92,  
01/13/93, 02/10/93, 01/26/94, 12/06/94, 01/25/95, 01/24/96, 02/13/97,  
01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 1/22/03, 1/28/04,  
1/26/05, 2/9/05, 1/25/06

Address: Metropolitan Transit Development Board  
1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101-7490

Phone: (619) 557-4510

Contact Person: Gail Williams, Executive Secretary/Clerk of the Board

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**MISSION TRAILS REGIONAL PARK TASK FORCE**

This Committee, comprised of representatives of various cities and agencies, advises on matters pertaining to acquisition, development, operation, and maintenance of Mission Trails Regional Park.

Qualifications: Member of the City Council.

Term: Not specified.

Membership: The Mission Trails Regional Park Task Force is comprised of two members from the San Diego City Council, one of whom shall be from the Council District in which the Regional Park is located, two members from the County Board of Supervisors, one of whom shall be from the Supervisorial District in which the Regional Park is located, one member from the Santee City Council, one member from the La Mesa City Council, and the Chairperson of the Mission Trails Regional Park Citizens Advisory Committee.

Meetings: Third Wednesday of odd numbered months at 12:15 p.m. at the San Diego City Administration Building, 202 C Street.

Representative: Brian W. Jones, Council Member

Alternate: Hal Ryan, Council Member

Reappointed: 03/08/82, 12/18/84, 01/31/85, 01/28/87, 02/01/89, 01/24/90, 01/23/91, 01/22/92, 11/30/92, 01/13/93, 02/10/93, 01/26/94, 12/06/94, 01/25/95, 01/24/96, 01/22/97, 01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 2/12/03, 1/28/04, 1/26/05, 1/25/06

Contact Person: David Monroe, District Manager, Northern Parks Division

Address: 202 C Street, MS 35A  
San Diego, CA 92101-3860

Phone: (619) 533-6733





LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG) Board of Directors**

Qualifications: Members of the City Council.

Representative: Jack Dale, Council Member

Alternate: Hal Ryan, Council Member

2<sup>nd</sup> Alternate: Randy Voepel, Mayor

3<sup>rd</sup> Alternate: John Minto, Council Member, specifically to serve on Borders Issues Subcommittee

Appointment: 1/26/05

Address: SANDAG  
401 B Street, Suite 800  
San Diego, CA 92101

Phone: (619) 699-1900

Contact Person: Gary Gallegos

**Fresh Water Release Task Force**

Qualifications: Member of the City Council or Council designee.

Term: As specified above.

Representative: Keith Till, City Manager (or designee)

Appointment 01/28/87 [City Council Minutes]

Reappointed 01/23/91, 01/22/92, 11/20/92, 01/13/93, 02/10/93, 01/26/94, 12/06/94,  
01/25/95, 01/24/96, 01/22/97, 01/28/98, 01/27/99, 01/26/00, 01/24/01,  
01/23/02, 2/12/03, 1/28/04, 1/26/05, 1/25/06

**Transportation Demand Management Policy Advisory Committee**

Qualifications: City Council Member

Term: None Specified

Representative: Hal Ryan, Council Member

Appointment: 01/09/91 [City Council Minutes]

Reappointment: 01/22/92, 11/30/92, 01/13/93, 02/10/93, 01/25/95, 01/24/96, 01/22/97,  
01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 2/12/03, 1/28/04,  
1/26/05, 1/25/06

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**San Diego SAFE (Service Authority for Freeway Emergencies)(\*Stipend Committee)**

This Joint-Agency body studies matters relating to the installation of freeway call boxes.

Qualifications: Seven member group has two members appointed by the San Diego County Board of Supervisors; two members selected by San Diego City Mayor and appointed by City Selection Committee; three members selected from 17 remaining San Diego County cities and appointed by City Selection Committee.

Term: Not Specified.

Representatives: Chairwoman Ann Kulchin, City of Carlsbad  
Vice Chair, Hal Ryan, City of Santee  
Bill Horn, County Board of Supervisors, 5th District  
Ron Roberts, County of Board of Supervisors, 4th District  
Mayor Diane Rose, City of Imperial Beach  
Council Member Donna Frye, City of San Diego, 6<sup>th</sup> District  
Council Member Tony Young, City of San Diego, 4<sup>th</sup> District

Appointment: 01/22/86 [Council Minutes]; 01/22/86 [Resolution 19-86]

Reappointment: 02/01/89, 01/24/90, 01/23/91, 01/22/92, 11/30/92, 01/13/93, 02/10/93, 01/25/95, 01/24/96, 01/22/97, 01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 2/12/03, 1/28/04, 1/26/05, 1/25/06

Meetings: Meetings are public and occur bimonthly at the County Administration Center, 1600 Pacific Highway, Room 303, San Diego, CA 92104

Address: TeleTran Tek Services  
9167 Chesapeake Drive  
San Diego CA 92123

Phone: (858) 279-1299

Fax: (858) 279-8424

Contact Person: Edward Castoria, Program Director

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**COUNTY OF SAN DIEGO**

**COUNTY SERVICE AREA (CSA) 69 (PARAMEDICS)**

Service Area (CSA) 69 (Paramedics) provides input to the County of San Diego relative to paramedic services offered to the Santee/Lakeside area. The group advises on the level of such services, how services might be better provided, and on the funding and budgetary aspects of the program within this service district.

Qualifications: City of Santee resident representative and a Member of the Santee City Council.

Term: Although the Mayor has term length discretion, Resident Representatives typically serve a term concurrent with the appointing Mayor. Council Representatives have no specified term length.

Membership: Members are appointed by participating organizations: two at-large members from the City of Santee, one resident of the City and one City Council Member, both appointed by the Mayor with the approval of the City Council; one representative each from the Santee School District; Santee Chamber of Commerce; Lakeside Fire Protection District; Lakeside Planning Committee; Lakeside Chamber of Commerce; Lakeside Union School District, East County Fire Protection District, and Grossmont Hospital District.

Representatives: *Council Member:* Randy Voepel, Mayor  
*Alternate* John Minto, Council Member

*Resident:* Warren H. Savage, Jr.  
10331 Settle Road  
Santee, CA 92071  
(619) 258-1478

*Appointed:* 01/24/96

Reference Dates: 11/22/82 [Council Minutes], 09/04/85 [Resolution 175-85] re change in membership, 11/25/85 [Notice of Committee Vacancy-two (2) members-at-large; pending County action]. 12/18/85 [Council Minutes] re resident appointment and reaffirming Council Member Gallardo's representation.

Reappointed: 01/28/87, 02/01/89, 01/24/90, 01/23/91, 01/22/92, 11/30/92, 01/13/93, 02/10/93, 01/26/94, 12/06/94, 01/25/95, 01/24/96, 01/22/97, 01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 02/14/01, 2/12/03, 1/28/04, 1/26/05, 1/25/06

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**CSA-69 (Paramedics) Continued:**

Contact Person: Mark Lindstrom, Administrative Analyst III

Address: San Diego County Health and Human Services Agency  
Emergency Medical Services  
6255 Mission Gorge Road  
San Diego, CA 92120-3599

Phone: (619) 285-6559

Meetings: Meetings are held on the second Thursday of the month quarterly or as needed basis at the Lakeside Fire Protection District Administrative Facility, 12365 Parkside Street, Lakeside.

Staff Assistance: Fire Department

**MINORITY BUSINESS ENTERPRISE PROGRAM**

Qualifications: Position-specific.

Term: Not specified.

Representative: Doug Williford, Director of Development Services as City of Santee's Minority Business Enterprise Liaison Officer.

Contact Person: Gwendolyn Denny, DBE Coordinator

Address: Local Assistance, Cal Trans District 11 Office  
P.O. Box 85406  
San Diego, CA 92186-5406  
(858) 619-6526

Reference Date: 04/12/82 [Resolution 21-82]

Appointment: 02/01/89, 01/24/90, 01/23/91, 01/22/92, 11/30/92, 01/13/93, 02/10/93, 01/26/94, 12/06/94, 01/25/95, 01/24/96, 01/22/97, 01/28/98, 01/27/99, 01/26/00, 01/24/01, 01/23/02, 2/12/03, 1/28/04, 1/26/05, 1/25/06

LOCAL APPOINTMENTS LIST, REVISED NOVEMBER 2006

**UNIFIED SAN DIEGO EMERGENCY SERVICES ORGANIZATION**

Address: Office of Disaster Preparedness  
5555 Overland Avenue, Building 19  
San Diego, CA 92123

Contact Person: Tom Amabile

Phone: (858) 715-2203

**Disaster Council**

Qualifications: Position-specific.

Term: Not specified.

Representatives: Randy Voepel, Mayor, as Chairperson; Keith Till, City Manager, as Director of Emergency Services; and Richard Mattick, Division Chief, as Assistant Director of Emergency Services.

Appointment: 10/26/81 [Council Minutes], 11/09/81 [Ordinance 35].

Reappointment: 02/01/89, 01/24/90, 01/23/91, 01/22/92, 11/30/92, 01/13/93,  
02/10/93, 01/25/95, 01/24/96, 01/22/97, 01/28/98, 01/27/99,  
01/26/00, 01/24/01, 01/23/02, 2/12/03, 1/28/04, 1/26/05, 1/25/06

**MEETING DATE** December 13, 2006

**AGENDA ITEM NO.** 1F

**ITEM TITLE** AUTHORIZATION TO AWARD CONTRACT FOR SPORTS COURT  
RESURFACING AS A CAPITAL IMPROVEMENT PROJECT, RFB  
06/07-9

**DIRECTOR/DEPARTMENT** John Coates, Community Services

**SUMMARY**

The City's recently adopted C.I.P. included a General Park Improvement project detailing enhancements to existing City Parks. In addition to many other park amenities currently being addressed, staff evaluated the surfacing on all sports courts within the City's Park System and identified three (3) basketball courts and five (5) tennis courts in need of resurfacing as outlined below:

Big Rock Park	1 basketball, 2 tennis
Shadow Hill Park	1 basketball, 2 tennis
Woodglen Vista Park	1 basketball, 1 tennis

The only other court in the City's inventory is the basketball court at Mast Park. Since it was resurfaced in April 2006 and, as a result, in great condition, there is no need for any work to be done on this court.

In compliance with the City's purchasing ordinance, the Finance Department administered a formal bid process for sports court resurfacing. On September 21, 2006 one bid was received. Based on the requirements for lowest responsive responsible bidder and a favorable history with this vendor, staff recommends awarding the bid to Trueline Surfacing for \$27,775.

**FINANCIAL STATEMENT**

Adequate funding exists in the City's Capital Improvement Program under the following budget detail:

090.0514.200631	\$ 22,566.42
090.0514.200731	\$ 5,208.58
<b>TOTAL</b>	<b>\$ 27,775.00</b>

**RECOMMENDATION**

Award the Sports Court Resurfacing Contract to Trueline Surfacing for an amount not to exceed \$27,775; and authorize the City Manager to approve contract change orders up to 10% of the purchase order amount.

**ATTACHMENTS**

None

**MEETING DATE**

December 13, 2006

**AGENDA ITEM NO. 1G****ITEM TITLE**

**RESOLUTION APPROVING THE FINAL MAP FOR UNIT I OF  
TENTATIVE MAP 2004-08 (SKY RANCH SUBDIVISION) LOCATION:  
RATTLESNAKE MOUNTAIN PLANNED DEVELOPMENT AREA**

**DIRECTOR/DEPARTMENT**

Gary Halbert, Development Services

**SUMMARY**

On June 8, 2005, City Council approved the application for 223 single family units and 148 multifamily units for a total of 371 residential units located within the Rattlesnake Mountain Planned Development Area. Dedications and plan approvals for Unit 1 required by Resolution No. 038-2005, the resolution of approval for the tentative map, have been satisfied.

On March 22, 2006, City Council approved the Final Map for Unit 1. Subsequent to that approval, Lennar Homes and the Padre Dam Municipal Water District (PDMWD) have requested that easements dedicated to PDMWD be included on the Final Map which requires City Council re-approve the revised map.

The Final Map for Unit I has been re-checked by the Department of Development Services and found to be technically correct and in substantial conformance with the tentative map, the requirements of Resolution No. 038-2005, the Santee Municipal Code and the Subdivision Map Act.

This item requests City Council approve the final map for Unit I of the Sky Ranch Subdivision.

**ENVIRONMENTAL REVIEW**

Environmental review was conducted with the tentative map approval.

**FINANCIAL STATEMENT**

The City Fee Schedule allows full cost recovery of staff time from fees paid by the developer.

**RECOMMENDATION**

Adopt the attached Resolution approving the final map.

**ATTACHMENTS (Listed Below)**

Resolution  
Vicinity Map



**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE  
APPROVING THE FINAL MAP FOR UNIT I OF TENTATIVE MAP 2004-08  
(SKY RANCH SUBDIVISION)**

**LOCATION: RATTLESNAKE MOUNTAIN PLANNED DEVELOPMENT AREA**

**WHEREAS**, on June 8, 2005, City Council approved Resolution No. 038-2005 for the approval of the Sky Ranch Vesting Tentative Map 2004-08 to allow development of 371 residential units located within the Rattlesnake Mountain Planned Development Area; and

**WHEREAS**, the developer Lennar Homes has complied with all provisions of the tentative map approval required for recordation of the Final Map for Unit I; and

**WHEREAS**, under the direction of the City Engineer the Final Map for Unit I has been examined and found to be technically correct, in compliance with State law, applicable Municipal Code and in substantial conformance with the approved Tentative Map.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Santee does hereby approve the Final Map for Unit I of Tentative Map 2004-08.

**BE IT FURTHER RESOLVED** that the City Council does hereby authorize the City Manager to execute the Subdivision Improvement Agreement on their behalf and directs the City Clerk to certify approval of the Final Map for Unit I and the associated Subdivision Improvement Agreement and certify rejection or acceptance of all dedications and easements as indicated on the Final Map for Unit I, and directs staff to submit the map to the County Recorder for recordation.

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 13th day of December 2006, by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

**RANDY VOEPEL, MAYOR** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**LINDA A. TROYAN, CITY CLERK**

**MEETING DATE**

December 13, 2006

**AGENDA ITEM NO. 1H****ITEM TITLE**      **CITY COUNCIL APPROPRIATION OF FUNDS AND AUTHORIZATION OF PAYMENT TO PADRE DAM MUNICIPAL WATER DISTRICT FOR ADDITIONAL CAPACITY FEES FOR TOWN CENTER COMMUNITY PARK/AQUATICS CENTER and MISSION CREEK LMD****DIRECTOR/DEPARTMENT**Gary Halbert, Development Services  
John W. Coates, Community Services**SUMMARY**

This item requests City Council appropriate funds and authorize payment of water capacity fees to Padre Dam Municipal Water District for water consumption at the Town Center Community Park – Aquatics Center and the Town Center Landscape Maintenance District – Zone D, Mission Creek.

The attached staff report explains the need for payment of these fees.

**FINANCIAL STATEMENT**

Park-in-Lieu funds are available in Town Center Community Park – Phase 2 to cover authorization of the additional capacity fees related to the Aquatics Center.

\$15,000 is available in the FY 06-07 Mission Creek LMD budget and \$30,000 is available for appropriation from the Flood Control Fund reserves to cover authorization of the additional capacity fees related to the Mission Creek LMD.

**RECOMMENDATION**

1. Appropriate \$30,000 in Flood Control Fund reserves.
2. Authorize payment of \$16,059 to Padre Dam Municipal Water District for additional capacity fees for Town Center Community Park – Aquatics Center; and
3. Authorize payment not to exceed \$45,000 to Padre Dam Municipal Water District for additional capacity fees for the 4-acres within the Town Center Landscape Maintenance District – Zone D, Mission Creek.

**ATTACHMENTS**Staff Report  
Attachment “A”

**STAFF REPORT  
AUTHORIZATION FOR PAYMENT OF WATER CAPACITY FEES  
DECEMBER 13, 2006**

Town Center Community Park

Construction of Town Center Community Park – Phase 1, which included the Aquatics Center and Cameron Family YMCA, was accepted as complete at the City Council meeting of February 11, 2004. As part of the construction cost, payment was made to Padre Dam Municipal Water District for water capacity fees. The fees paid were based upon future estimated water usage for the building and pools. The YMCA recently completed a tenant improvement at the YMCA facility. During construction of the tenant improvements, Padre Dam determined that the actual water usage at the Aquatics Center is greater than was originally estimated and requires an additional capacity fee payment of \$16,059. Staff has worked with both Padre Dam and the YMCA to verify the current usage is correct as reported by Padre Dam. The payment of the capacity fee is a City obligation per our Agreement with the YMCA.

Town Center Landscape Maintenance District – Zone D, Mission Creek

The original landscape and irrigation design for the Town Center Landscape Maintenance District – Zone D, Mission Creek included a 4-acre section of land located between the homes in the Mission Creek development and the San Diego River identified as Lot B of Map 12946.

On May 9, 1990 City Council approved Resolution 45-90 that required improvement and landscaping of Lot B and inclusion of the parcel into the Town Center Landscape Maintenance District as a condition of approval of the Mission Creek Project.

The landscaping was designed to be irrigated from a construction well and pump system that is situated within the San Diego River. Ownership and maintenance responsibility for the well was turned over to the City with acceptance of the landscaping improvements. Over the past 17 years, the well and pump system has failed several times resulting in unanticipated expense and system down time. This well and pump system completely failed in the summer of 2006 and subsequently interrupted the flow of irrigation water to the entire 4 acres. The system is currently in a state of disrepair and the cost for repairs exceed \$25,000. Staff investigated the possibility of making repairs and do not believe a reliable water source can be maintained, largely due to the location of the well and it's inaccessibility within a habitat area.

Staff believes the best long term solution is to retrofit the irrigation system and connect to an existing reclaimed water meter that currently serves other portions of the LMD within the same zone. This meter is adequate to handle the additional volume needed. There are no additional meter charges for this service, but the additional capacity fees of approximately \$45,000 will need to be paid by the City since this increased use was not calculated in the original purchase of the meter.

## **AUTHORIZATION FOR PAYMENT OF WATER CAPACITY FEES**

### **PAGE 2**

Padre Dam has provided a temporary connection to the existing meter to permit the City to irrigate planted areas to minimize plant loss from the lack of water until capacity fees can be paid. City staff is currently in the process of developing a new irrigation plan and revegetation plan for much of the four acres that will be suitable for this area adjacent to the San Diego River. The plan will incorporate drought tolerant plant species that will be more appropriate for this area.

There are insufficient funds within the LMD to cover both the capacity fees and the proposed revegetation. To assess the total cost against the LMD would create an undue burden on the residents within the LMD. Staff has determined that approximately 3 of the 4 acres within Lot B are within the 100 year flood plain of the San Diego River and within our flood control program. For this reason, staff is recommending a portion of the capacity fees be paid with Flood Control Surplus Funds.

Attachment "A" depicts the approximate location of the 4-acre parcel in relation to the well and the San Diego River.

The map displays a residential neighborhood adjacent to the San Diego River. The river flows from the top left towards the bottom right. Several streets are labeled in blue text: Willowbrook Way, Sandberg Court, Sandberg Drive, and Sandberg Lane. Two white arrows point to specific locations along the riverbank. The first arrow points to a location near the intersection of Sandberg Court and Sandberg Drive. The second arrow points to a location further downstream, near the intersection of Sandberg Drive and Sandberg Lane. The map also shows various residential lots, trees, and a bridge crossing the river in the background.

Approx. location of well and pump system

**MEETING DATE**

December 13, 2006

**AGENDA ITEM NO. 11****ITEM TITLE****AUTHORIZATION TO PURCHASE CATERPILLAR COLD  
PLANER FROM SOLE SOURCE VENDOR****DIRECTOR/DEPARTMENT**

John Coates, Community Services

**SUMMARY**

The Public Services Division has historically rented a cold planer attachment for the purpose of grinding asphalt when performing minor roadway repairs. The cost for rental equipment to support this function is generally upwards of \$1,000 per day and includes the cold planer and a compatible Bobcat skid steer loader. The City of Santee currently owns a Caterpillar skid steer loader which can operate a specifically designed, compatible cold planer. Local large equipment companies do not rent the specific cold planer that matches the City's skid steer loader, but one is available for purchase from a local vendor. The purchase of this equipment will eliminate the need for similar rentals in the future, reduce staff time in transporting the equipment to and from the rental yard and will enhance the City's street maintenance efforts by having a machine available when needed rather than having to reserve one, often weeks in advance.

Pursuant to Section 3.24.120, the purchasing agent may dispense with the requirements of bidding when the commodity being purchased is required to match or be compatible with other supplies, equipment or materials presently being used and/or is only available from one vendor, and the total amount of purchase does not exceed ten thousand dollars (\$10,000). If the purchase exceeds the \$10,000 threshold, then City Council authorization is required to complete the sole source purchase. Since the total purchase amount for this item is \$13,127.40, City Council Authorization is required.

The above purchase amount also includes trade-in for one (1) 1986 Gannon Backhoe Bucket and one (1) 2003 Caterpillar Grapple Bucket valued at \$ 2,700.

**FINANCIAL STATEMENT**

Adequate funding for this \$13,127.40 purchase is budgeted in the City's C.I.P. account # 021.0501.200607- Enhanced Street Maintenance.

**RECOMMENDATION**

Authorize the purchase of one (1) Caterpillar cold planer from Hawthorne Machinery for an all-inclusive amount of \$13,127.40.

**ATTACHMENTS (Listed Below)**

None

**MEETING DATE**

December 13, 2006

**AGENDA ITEM NO.1J**

**ITEM TITLE**      **CITY COUNCIL AUTHORIZATION TO FILE MULTIPLE PARCEL MAPS ON THE RIVERVIEW OFFICE PARK.**

**DIRECTOR/DEPARTMENT**

Gary Halbert/Development Services

**SUMMARY**

This item requests City Council authorization to file multiple Parcel Maps on the RiverView Office Park.

At the time the tentative map was approved for the RiverView Office Park, the County of San Diego and staff originally anticipated a single Parcel Map would be filed for the office park. For this reason, no request was made at that public hearing for authorization to file multiple maps.

Section 66463.1 of the Subdivision Map Act allows for the filing of multiple parcel maps after the filing of the tentative map if the local agency and the subdivider agree in the filing of multiple maps. Staff concurs with the County's request for multiple maps as this will facilitate the development of the mixed use site.

**FINANCIAL STATEMENT**

Map processing is paid for by the developer.

**RECOMMENDATION**

Authorize staff to process multiple parcel maps for RiverView Office Park.

**ATTACHMENTS (Listed Below)**

None.

**MEETING DATE**

December 13, 2006

**AGENDA ITEM NO. 1k****ITEM TITLE**

CLAIM AGAINST THE CITY BY BONNIE J. JONES

**DIRECTOR/DEPARTMENT**

Keith Till, City Manager

**SUMMARY**

A claim was filed against the City by Bonnie J. Jones for damages. This claim has been reviewed by the City's Claims Administrator prior to bringing it forward for consideration. The Claims Administrator recommends the claim be rejected as provided in Government Code Section 913.

The claim documents are on file in the Office of the City Clerk for Council reference.

**FINANCIAL STATEMENT**

Sufficient funds for Claims Administration are budgeted in the Risk Management Claims Administration Account.

**ACCOUNT NO.** 010.0417.002148

**RECOMMENDATION**

Reject claim as per Government Code Section 913.

**ATTACHMENTS (Listed Below)**

None



**MEETING DATE**

December 13, 2006

**AGENDA ITEM NO. 1L**

**ITEM TITLE**      **CITY COUNCIL APPROPRIATION OF FUNDS AND APPROVAL OF THE REIMBURSEMENT AGREEMENT FOR CONSTRUCTION OF TRAFFIC SIGNAL AND STREET IMPROVEMENTS AT CUYAMACA TOWN COMMONS (DR 2003-01), LOCATION CUYAMACA STREET BETWEEN BINGHAM ROAD AND MISSION CREEK DRIVE.**

**DIRECTOR/DEPARTMENT**

Gary Halbert, Development Services

**SUMMARY**

As a condition of approval of the Cuyamaca Town Commons project (Resolution No. 32-2003), the developer was required to construct certain street, traffic signal and drainage improvements which are subject to City reimbursement.

On June 14, 2006, City Council adopted Resolution No. 046-2006 accepting the improvements as complete and incorporating them into the City maintained street system. Subsequent to that acceptance, staff has reached agreement with the project developer on the cost of the improvements and the amount to be reimbursed.

A staff report detailing the reimbursement amounts and fee credits that have already been applied is attached for City Council's information.

**FINANCIAL STATEMENT**

Funds are available in the Drainage Impact Fee – Special Revolving Fund for full reimbursement of the drainage improvements. Funds are available in the Traffic Mitigation Fund for full reimbursement of the street improvements. The remaining balance for Traffic Signal reimbursement will be made as future funds become available.

**RECOMMENDATION**

1. Appropriate \$50,000 from the Drainage Fund for full reimbursement to the developer.
2. Appropriate \$189,727.82 from the Traffic Mitigation Fund for full reimbursement to the developer.
3. Authorize City Manager to execute the Reimbursement Agreement for future reimbursement of the remaining Traffic Signal costs as funds become available.

**ATTACHMENTS (Listed Below)**

Staff Report  
Reimbursement Agreement

**STAFF REPORT  
CUYAMACA TOWN COMMONS REIMBURSEMENT AGREEMENT  
DECEMBER 13, 2006**

With the approval of the Cuyamaca Town Commons project the developer of the project, Cuyamaca Town Commons, LLC was requested to construct certain public drainage, street and traffic signal improvements subject to reimbursement (Resolution No. 32-2003).

During the course of design, additional public drainage improvements beyond the scope of the improvements originally intended were discovered and additional reimbursement for drainage in an amount not to exceed \$50,000 was approved by City Council (Resolution No. 030-2004).

The requirement for the construction of a traffic signal was also included as a condition of approval of the Riverwalk Subdivision, TM 2004-01 (Resolution No. 058-2004). The developer Standard Pacific Homes, is obligated for 50% of the construction costs and a letter requesting payment has been sent to Standard Pacific. Although the approved reimbursement amount contained herein is for 100% of the costs, the actual reimbursement by the City will be approximately 50% once payment has been received by Standard Pacific and passed through to Cuyamaca Town Commons, LLC.

In addition to the above, the Cuyamaca Street utility undergrounding project was advanced in schedule at the developer's request. SDG&E entered into a contract with the developer for installation of utility conduits beyond the scope of the developers original obligation, to facilitate completion of the undergrounding. Full reimbursement of these costs has been made by SDG&E from the City's 20A Undergrounding Fund.

Staff has reviewed the costs submitted by the developer for reimbursement and have reached agreement on the following amounts:

**Traffic Reimbursements:**

Includes curb, gutter, sidewalks and paving required for street widening. Excludes driveway entrances, street lights and median improvements.

Original Bid . . . . .	\$ 132,415.25
Plus additional authorized paving (\$35,367.00 less bid amount - \$24,586.00) . . . . .	\$ 10,781.00
Plus added cross section costs . . . . .	\$ 82,890.85
Plus Bingham driveway costs . . . . .	\$ 4,500.00
Engineering . . . . .	\$ 15,060.00
Plus developer overhead at 5% . . . . .	\$ 12,282.36
Subtotal =	\$ 257,929.46

**STAFF REPORT – CUYAMACA TOWN COMMONS  
DECEMBER 13, 2006  
PAGE 2**

Less Traffic Impact Fee Credits . . . . . \$ 68,201.64

**AMOUNT OF REIMBURSEMENT = \$ 189,727.82**

**Drainage Reimbursements:**

Includes installation of drainage west of the project limits and installation of an additional 24” pipe within the project limits. Reimbursement not to exceed the amount of drainage impact fees plus \$50,000.

Original Bid . . . . . \$ 128,037.80  
Plus developer overhead at 5% . . . . . \$ 6,401.89

Subtotal = \$ 134,439.69

Eligible amount - cost of Drainage Impact fees (\$60,730.11)  
plus additional \$50,000 authorized by City Council . . . . . \$ 110,730.11

Less Drainage Impact Fee Credits . . . . . \$ 60,730.11

**AMOUNT OF REIMBURSEMENT = \$ 50,000.00**

**Traffic Signal Reimbursements:**

Includes installation of a traffic signal plus relocation of one street light on the east side of Cuyamaca Street.

Original Bid . . . . . \$ 223,412.50

Plus street light (1 R&R) east side . . . . . \$ 1,900.00

Plus additional loops at Cuyamaca . . . . . \$ 3,160.00

Plus additional loops at Hoffman . . . . . \$ 395.00

Plus change in poles . . . . . \$ 8,430.00

Plus ballast and lamp change out . . . . . \$ 1,200.00

Less street lights required with development(6 new, 1 R&R) . \$ 24,185.00

**STAFF REPORT – CUYAMACA TOWN COMMONS**  
**DECEMBER 13, 2006**  
**PAGE 3**

Less contractors extended overhead at 0.5% . . . . .	\$	120.93
Less general contractors overhead at 1% . . . . .	\$	241.85
Less contractor's profit at 8% . . . . .	\$	1,934.80
Plus developer overhead at 5% . . . . .	\$	10,600.75
Subtotal =	\$	222,615.67
Less Traffic Signal Impact Fee Credits . . . . .	\$	16,954.08
<b>AMOUNT OF REIMBURSEMENT</b>		<b>= \$ 205,661.59</b>

**Utility Undergrounding Reimbursements:**

Includes 20-A undergrounding costs as determined eligible by SDG&E. Excludes any delay costs.

Eligible amount as determined by SDG&E . . . . .	\$	138,091.62
Less payments . . . . .	\$	138,091.62
<b>AMOUNT OF REIMBURSEMENT</b>		<b>= \$ 0.0</b>

**REIMBURSEMENT AGREEMENT  
FOR CONSTRUCTION OF  
TRAFFIC SIGNAL AND STREET IMPROVEMENTS AT  
CUYAMACA TOWN COMMONS (DR 2003-01)**

This Reimbursement Agreement (this "Agreement") is made this 13<sup>th</sup> day of December, 2006, by and between Cuyamaca Town Commons, LLC, a California limited liability corporation (the "Developer") and the City of Santee, a general law city operating under the laws of the State of California (the "City"), with reference to the following recited facts:

**RECITALS**

- A. On May 28, 2003, the City Council of the City of Santee (the "Council") adopted Resolution No. 32-2003 (the "Resolution"), approving Development Review Permit DR 2003-01 for a commercial condominium development located on the west side of Cuyamaca Street between Bingham Road and Mission Creek Drive, commonly known as Cuyamaca Town Commons (the "Project"); and
- B. In Section 3, paragraphs 7 (a), 7 (c), 7(f), the Resolution requires the Developer to participate with the City by installing certain drainage, traffic signal and street widening improvements (the "Improvements") on Cuyamaca Street; and
- C. City Council has accepted the improvements as complete on June 14, 2006 per City Council Resolution No. 046-2006; and
- D. As stated in Resolution No. 32-2003, the City will reimburse or credit to the Developer One Hundred percent (100%) of the total construction costs of the Improvements; and
- E. The Developer has constructed the Improvements in reliance upon the City's agreement to reimburse Developer for One Hundred percent (100%) of the construction costs of the Improvements; and
- F. The City has or will make full reimbursement for the drainage and street improvements at the time of approval of this Agreement; and
- G. The reimbursement for traffic signal improvements was or can not be fully budgeted by the Council at this time, but will be paid, from the City's Traffic Signal Fee mitigation program funds upon the terms and conditions set forth in this Agreement as funds become available,

NOW THEREFORE, the City and the Developer agree as follows:

1. Reimbursement to Developer. City agrees to reimburse the Developer One Hundred percent (100%) of the total construction costs of the Improvements, minus traffic signal impact fee credits (the "Reimbursement"), as follows:

**Traffic Signal Improvements**

Construction Cost = \$ 212,014.92

Overhead (5%) = \$ 10,600.75

TOTAL = \$ 222,615.67

City's Share (100%) = \$ 222,615.67

Traffic signal fee credits applied = < \$ 16,954.08 >

**Reimbursement = \$ 205,661.59**

1.1 Funding. The City agrees to set aside Twenty Five percent (25%) of Traffic Signal Fee mitigation program funds collected by the City on an annual basis during the term of this Agreement, in accordance with the Municipal Code, for payment of the Reimbursement.

1.2 Term. The City shall pay the Reimbursement to the Developer within a period of ten (10) years from the date of acceptance of the Improvements by the City Council. Notwithstanding anything in this Agreement, the Reimbursement may be prepaid any time without penalty to the City. This Agreement shall automatically expire and terminate upon full payment by the City of the Reimbursement to the Developer or its heir(s), successor(s) or assignee(s). This Agreement may also be terminated prior to full payment of the Reimbursement by mutual written consent of the parties.

1.3 Payment. The City shall pay the Reimbursement to the Developer in lawful money of the United States in annual installments on a funds-available basis, which installment payments need not be equal in amount. The first Reimbursement installment payment shall be made by the City within a reasonable time after acceptance of the Improvements by the Council and shall be made annually thereafter upon the anniversary date of the first payment.

1.4 Interest. The Reimbursement shall bear simple interest at the average percentage rate the City's invested funds actually earn, computed annually upon the anniversary date of the date of acceptance of the Improvements by the Council, minus One percent (1%), which shall be retained by the City as an administrative charge. Interest shall commence to accrue beginning on the date upon which the Improvements are accepted by the Council, and shall be computed by the City based on the average percentage rate the City's invested funds earned during the preceding one (1) year.

2. Default. Any failure by either party to this Agreement to timely perform any material obligation under this Agreement or to cure any breach of this Agreement after receipt of thirty (30) days notice thereof from the other party to this Agreement shall be considered a Default and shall entitle the non-breaching party to terminate this Agreement and/ or seek remedies for such Default as provided in Paragraph 4 hereof.
3. Notice. Whenever required by this Agreement, notice shall be given to the following addresses by certified mail or personal delivery, and shall be deemed given upon actual delivery or three (3) days after such notice is sent to the addresses listed below, even if actual delivery is willfully refused by the party to whom such notice was given.

City

City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071  
Attn.: Steven Cresswell, City Engineer

Developer

Cuyamaca Town Commons, LLC  
3838 Camino Del Rio No., Suite 300  
San Diego, CA 92108  
Attn.: Rick Dentt

4. Remedies. In the event of a Default by either party to this Agreement, the rights and responsibilities set forth in this Agreement may be enforced by litigation at either party's election due to the other party's breach. In case of breach, the non-defaulting party may seek any remedies as may be available at law or in equity.
  - 4.1 Fees and Costs. It is understood and agreed that the prevailing party shall be entitled to costs and reasonable attorney fees in enforcing the terms of this Agreement, including the costs of appeal.
  - 4.2 Venue. In case of litigation this Agreement shall be interpreted under the laws of the State of California. Venue shall be in the San Diego Superior Court, El Cajon Branch, California.
5. Severability. Provisions of this Agreement are severable. If any portion of this Agreement is held invalid by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect unless amended or modified by the mutual consent of the parties.
6. Captions. The captions of this Agreement are for convenience and reference only and shall not define, explain, modify, limit, exemplify, or aid in the interpretation, construction, or meaning of any provision of this Agreement.

7. Entire Agreement. This Agreement constitutes the entire agreement of the parties with respect to the subject matter. All modifications, amendments, or waivers of the terms of this Agreement must be in writing and signed by the appropriate representatives of the parties. In the case of the City, the appropriate party shall be the City Manager.

IN WITNESS WHEREOF, this Agreement has been duly executed on the date and year first written above by the following parties:

DEVELOPER:  
**CUYAMACA TOWN COMMONS, LLC**  
A California limited liability corporation

CITY:  
**THE CITY OF SANTEE**  
A California municipal corporation

By:\_\_\_\_\_

By:\_\_\_\_\_  
Keith Till, City Manager

Its:\_\_\_\_\_

Attest:

\_\_\_\_\_  
Linda A. Troyan, City Clerk

Approved as to Content:

Approved as to Form:

\_\_\_\_\_  
Steven Cresswell, City Engineer

\_\_\_\_\_  
Shawn Hagerty, City Attorney



**MEETING DATE**

December 13, 2006

**AGENDA ITEM NO. 1M****ITEM TITLE****AUTHORIZATION TO UTILIZE CHULA VISTA ELEMENTARY SCHOOL DISTRICT CONTRACT FOR PURCHASE AND INSTALLATION OF FLOOR COVERING IN VARIOUS CITY HALL BUILDINGS****DIRECTOR/DEPARTMENT** John Coates, Community Services**SUMMARY**

On January 25, 2006, the Santee City Council adopted the City's Five-Year Capital Improvement Program (CIP) and approved the CIP budget through FY06/07. Within the CIP and the approved budget is the City Hall Improvement project identifying various improvements to the City Hall facility, including flooring improvements. These flooring improvements include the replacement of the carpet in buildings 3, 4, and 5 and the installation of a non-skid, highly durable surfacing at all main public entrances. This item requests approval to advance the flooring improvements via a cooperative purchase with Collins & Aikman Floorcoverings, Inc.

In June 2006, Chula Vista Elementary School District conducted a formal competitive bid process for procurement of carpet, sheet vinyl, Vinyl Composition Tile and a moisture vapor emission control system on an "as needed" basis. Based on the requirements for lowest responsible bidder, Collins & Aikman Floorcoverings Incorporated was awarded the contract with two (2) one-year options to renew (Ref: Chula Vista Elementary School District Contract No. 05/06-12).

Pursuant to SMC 3.24.180, City Council approval is required for all purchases exceeding \$20,000. Additionally, this Ordinance allows for "cooperative" purchasing or the utilization of another public agency's competitive bid. Cooperative purchasing is frequently used by many municipalities in order to capitalize on competitive pricing. Staff recommends utilizing Chula Vista Elementary School District Contract No. 05/06-12 to purchase and install floor covering in various City Hall buildings for an amount not to exceed \$149,112.17 and requests City Council approval to do so.

**FINANCIAL STATEMENT**

Funds for this project are in the City's adopted CIP Program account #120.0536.200641.

**RECOMMENDATION**

Authorize the purchase and installation of floorcovering in various City Hall buildings by utilizing purchasing with Chula Vista Elementary School District Contract No. 05/06-12. The total amount is not to exceed \$149,112.17;

And authorize the City Manager to approve change orders up to 10% of the original contract amount.

**ATTACHMENTS (Listed Below)**

None

**MEETING DATE**

December 13, 2006

**AGENDA ITEM NO. 1N****ITEM TITLE****AUTHORIZATION TO PURSUE STATE FUNDING FOR STATE MANDATES IN NEW STORM WATER PERMIT****DIRECTOR/DEPARTMENT**

City Manager; City Attorney

**DISCUSSION**

On December 13, 2006, the San Diego Regional Water Quality Control Board will consider approval of a new storm water permit. If adopted, the permit will impose new or increased mandates on the City, the County, the 17 other cities in the County, the Port District and the Airport Authority. Examples of the *increased* mandates of the permit include increased testing, inspection, maintenance and reporting requirements. Examples of the *new* mandates of the permit include the creation of a "hydromodification plan" to control erosion from development.

City staff has been commenting on the requirements in the new permit since the draft permit was created. While the Board has amended the draft permit to address many of the City's comments, the permit still includes new or increased mandates that we believe exceed the specific requirements of federal law. Although the Board may have the legal authority to impose such mandates, Article XIII B, Section 6 of the California Constitution provides that when the Board imposes new state (as opposed to federal) mandates, the State must reimburse the local agency for the costs. If the State does not reimburse the local agency, the mandate shall be suspended for the fiscal year.

Based upon the City Council's prior direction, we have repeatedly raised this "unfunded state mandate" claim in our comments to the Board. In order to formally pursue such a claim for reimbursement, however, the City must ask the State Board to review the Regional Board's permit and then, if the State Board does not delete the mandates, file a test case with the Commission on State Mandates. We recommend that the City pursue such an appeal to the State Board in order to file a subsequent test case with the Commission on State Mandates. It is our intent to coordinate such an appeal jointly with the other co-permittees under a cost-sharing arrangement.

**RECOMMENDATION**

Authorize the filing of a petition to the State Board as a prelude to pursuing a test case with the State Mandates Commission.

**ATTACHMENT**

None

**MEETING DATE****December 13, 2006****AGENDA ITEM NO. 2A**

**ITEM TITLE** PUBLIC HEARING FOR A TENTATIVE MAP (TM06-04) AND DEVELOPMENT REVIEW PERMIT (DR06-15) FOR A 31-LOT SINGLE FAMILY RESIDENTIAL SUBDIVISION, FOUR HOA LOTS, AND A 32-ACRE OPEN SPACE LOT ON A 42.6 ACRE SITE, AND A GENERAL PLAN AMENDMENT (GPA06-02) AND ZONE RECLASSIFICATION (R06-02) TO CHANGE A 32-ACRE PORTION OF THE PROPERTY FROM HILLSIDE LIMITED RESIDENTIAL TO PARK/OPEN SPACE ON THE WEST SIDE OF THE 7800 BLOCK OF RANCHO FANITA DRIVE (RANCHO FANITA PARTNERS)

**DIRECTOR/DEPARTMENT**

Gary Halbert, Development Services

**SUMMARY**

The applicant has requested that this item be continued to the January 10, 2007 City Council agenda.

**FINANCIAL STATEMENT**

Not applicable.

**RECOMMENDATION**

Continue item to the January 10, 2007 City Council agenda.

**ATTACHMENTS (Listed Below)**

None

**MEETING DATE**

December 13, 2006

**AGENDA ITEM NO. 5A****ITEM TITLE**      **ADVISORY REPORT ON UTILITY OUTAGES RELATED TO THE FORESTER CREEK IMPROVEMENT PROJECT.****DIRECTOR/DEPARTMENT**

Keith Till, City Manager

**SUMMARY**

Over the past four months, there have been three occasions where utility service disruptions have occurred as a result of the Forester Creek project construction. While disruptions to utility services due to construction are not uncommon, it is unusual to have multiple occurrences happen in a short period of time. The three occasions were:

On July 16, 2006 a 16 inch Padre Dam Municipal Water District line ruptured following relocation of an existing 36 inch water main and connection to the 16 inch line.

On October 31, 2006 an AT&T duct bank was cut severing service to approximately 4,500 residents of the City.

On November 11, 2006 an overhead SDG&E line was cut resulting in a power outage to the Olive Lane area for most of the day.

Staff's concern with these occurrences has prompted this advisory update and presentation to City Council. In addition, representatives from the contractor Archer Western Contractors, are scheduled to attend the December 13, 2006 hearing to explain their safety protocol procedures and what measures are being taken to avoid such incidents in the future.

**FINANCIAL STATEMENT**

None

**RECOMMENDATION**

None, advisory report.

**ATTACHMENTS (Listed Below)**

Staff Report

**STAFF REPORT  
ADVISORY REPORT ON UTILITY OUTAGES  
FORESTER CREEK PROJECT  
DECEMBER 13, 2006**

The multiple occurrences of utility service disruptions related to construction activity at the Forester Creek project have resulted in hardship for area residents and businesses. Following the third utility incident, staff investigated the contractor's safety procedures and their adherence to them on the Forester Creek project. Archer Western Contractors has extensive safety procedures in place for the project. Contractor's representatives will be attending the December 13, 2006 hearing to discuss these procedures with City Council. Following staff's investigation, we have concluded that appropriate safety procedures are in place and that the contractor is being diligent in enforcing these procedures on the project.

The first incident occurred on July 16, 2006 with the rupturing of a 16 inch water line three days after its connection to a relocated 36 inch water line. The cause for the break is still under investigation and no determination of cause has been made. Some of the possible causes include, improper backfill, the age and material of the line, the possibility of air entrapment in the line and water hammer, or mishandling of the line during the tie-in. The work was done under the observation of Padre Dam Municipal Water District.

The second incident occurred on October 31, 2006 and resulted in the severing of an AT&T duct bank during the installation of a sewer line relocation. The duct bank that was severed was similar in size and location to an AT&T duct bank that was abandoned for the bridge construction. In the months prior to the sewer relocation the contractor had removed several hundred feet of the abandoned duct bank while installing shoring for the bridge work. When the sewer relocation work was being performed, the contractor called for utility mark out. Potholing was performed to locate the active AT&T duct bank where it had been marked out, but no duct was found. The contractor, following protocol, again called for additional mark out and the duct was marked as being outside the work area and under the sidewalk. When the work proceeded, a duct was discovered during the installation of a manhole. This duct was believed to be the abandoned duct. This was confirmed by AT&T before the contractor proceeded with its removal. However, the duct bank was not part of the duct that had been abandoned. It was actually another that came off of Carlton Hills Boulevard and tied into the active duct in Mission Gorge Road.

The third incident occurred on November 11, 2006, and involved loss of power to an area in the vicinity of Olive Lane following the downing of several utility poles during grading operations. An equipment operator pulled down a guy wire that supported a power pole with a bull dozer. The resulting loss of support caused the power pole to collapse taking down the power lines and some additional poles. This incident is attributed to operator error. Archer Western conducted a safety stand down of the entire job site following the incident. Archer Western has since marked and flagged all guy wires on the project for increased visibility.

Of the three incidents, staff has determined that the power line downing was clearly avoidable and attributable to the contractor. The other two incidents are still under investigation. However, despite these three incidents, we are satisfied with the safety protocols in place and believe the contractor is diligently working to avoid further incident.

**MEETING DATE:** December 13, 2006

**AGENDA ITEM NO. 13**

**ITEM TITLE**      **DECLARATION OF ELECTION RESULTS FOR THE NOVEMBER 7,  
2006 GENERAL MUNICIPAL ELECTION**

**DIRECTOR/DEPARTMENT**    LINDA A. TROYAN, MMC, CITY CLERK

**SUMMARY**

A General Municipal Election was held and conducted in the City of Santee, California, on Tuesday, November 7, 2006.

Pursuant to Resolution No. 43-2006 adopted June 14, 2006, the Registrar of Voters of the County of San Diego canvassed the returns of the election and has certified the results to the City Clerk of the City of Santee. Upon certification, the City Council shall meet to declare the result of the election.

This item is placed before the City Council in order to declare the results of the November 7, 2006 General Municipal Election. The "Official Canvass" is attached to the Resolution.

The City Clerk shall enter in the minutes a statement of the results and immediately issue a Certificate of Election and administer the oath of office to each person.

**FINANCIAL STATEMENT**    N/A

**RECOMMENDATION**

1.      The City Clerk recites into the minutes the results of the Canvass of the Election; and
2.      Council adopt Resolution declaring the results of the November 7, 2006 Election.

**ATTACHMENTS (Listed Below)**

Resolution

**MEETING DATE:** December 13, 2006

**AGENDA ITEM NO. 14**

**ITEM TITLE**    **ADMINISTRATION OF OATH OF OFFICE, INSTALLATION OF COUNCIL MEMBERS & PRESENTATION OF CERTIFICATES OF ELECTION**

**DIRECTOR/DEPARTMENT**    LINDA A. TROYAN, MMC, CITY CLERK

**SUMMARY**

As specified in the Elections Code it is the City Clerk's responsibility to immediately provide each person elected with a Certificate of Election after the results of the election are declared through Resolution. Additionally, the City Clerk must administer the Oath of Office to those elected.

**FINANCIAL STATEMENT**    N/A

**RECOMMENDATION**

The newly elected Council Members should receive the Certificates of Election as presented by the City Clerk, and participate in the administration of the Oath of Office.

**ATTACHMENTS (Listed Below)**

None

**MEETING DATE:** December 13, 2006

**AGENDA ITEM NO.15**

**ITEM TITLE**        **SELECTION OF MAYOR PRO TEMPORE (VICE MAYOR)**

**DIRECTOR/DEPARTMENT**        LINDA A. TROYAN, MMC, CITY CLERK

**SUMMARY**

The current Vice Mayor, Brian Jones, will finish a one-year term as Vice Mayor December 13, 2006.

Council Member Minto is eligible for selection as the next Vice Mayor.

**FINANCIAL STATEMENT**    N/A

**RECOMMENDATION**

Select Council Member John Minto as the next Vice Mayor, effective December 13, 2006.

**ATTACHMENTS (Listed Below)** None





**MEETING DATE:** December 13, 2006

**AGENDA ITEM NO.15**

**ITEM TITLE**        **SELECTION OF MAYOR PRO TEMPORE (VICE MAYOR)**

**DIRECTOR/DEPARTMENT**        LINDA A. TROYAN, MMC, CITY CLERK

**SUMMARY**

The current Vice Mayor, Brian Jones, will finish a one-year term as Vice Mayor December 13, 2006.

Council Member Minto is eligible for selection as the next Vice Mayor.

**FINANCIAL STATEMENT**    N/A

**RECOMMENDATION**

Select Council Member John Minto as the next Vice Mayor, effective December 13, 2006.

**ATTACHMENTS (Listed Below)** None

